



Cigna International Health Services
OPS-GP (04)
Postbox 69
2140 Antwerpen (Belgium)

Stockholm, September 2021

TRAVEL INSURANCE

CONTRACT 2.004.760

ECDC travel insurance is provided by **Cigna International Health Services**. All staff and sponsored meeting delegates traveling on behalf of ECDC are covered by this insurance. The insurance takes effect as from the time one leaves their home/office for the meeting/mission and ends upon return to home/office. Times outside this period are not covered.

Coverage includes, among others, medical expenses as well as costs for repatriation in case of personal accident and/or serious illness, theft, riots, etc. For medical expenses, travel insurance is **complementary** insurance. Any costs or damages that are not covered by the primary insurance (private, national, or corporate) will be supplemented by Cigna travel insurance upon a written declaration that such expense had not been covered.

In case of emergency:

In case of emergency, you should contact the Help Desk available 24h. Identify yourself with your name, the Institution you belong to, the number of contract **2.004.760**, and a short description of the situation you are facing.

Tel: +32 3 293 18 16

Fax: +32 3 252 69 58

Email: medical@vab.be

HOW TO CLAIM

Send an email to Travel.Insurance@ecdc.europa.eu to notify, get advice and or receive the claim form.

On the following page, you will find a general description of the benefits covered by this insurance.

Missions & Meetings
Corporate Services Section (RMS)
European Centre for Disease Prevention and Control (ECDC)

Gustav III:s boulevard 40
SE - 169 73 Solna
Tel: +46 8 5860 000
E-mail: Travel.Insurance@ecdc.europa.eu

GENERAL DESCRIPTION ON WHAT IS COVERED

The Cahier de charges and the general and special terms and conditions of the policy prevail and give a complete overview of the established guarantees.

DURATION OF THE COVER

The complementary mission insurance covers from the beginning until the end of the mission/ work-related travel to attend a meeting. Times outside this period are not covered.

Only duly pre-authorized private deviations can be covered.

INTERRUPTIONS

Only interruptions of mission/meeting due to riots, terrorism or natural disasters, sickness, death of a family member or close colleague, serious illness of a family member, hospitalization of a child under eighteen, a spouse or parent or a serious incident at home are covered. Accidents or sickness occurring prior to or just after the mission are not covered.

CANCELLATIONS

Cancellations of mission/meeting due to weather, traffic, transport strikes, sickness or death of a family member are not covered.

PRIVATE CAR

Costs and damages incurred with use of private car are not reimbursable.

DELAYED LUGGAGE

Delayed luggage is covered as from a minimum delay of 8 hours. After this time, the insured person is entitled to buy emergency items such as clothes and toiletries that are necessary for the time of the delay. The original receipts have to be included in the claim.

LOSS OR THEFT OF LUGGAGE

In case the luggage is lost or stolen, the following supporting documents are needed:

- Declaration made to the police, the travel company or to any other relevant authority.
- Confirmation of final loss of luggage from the transport carrier.
- Detail of the indemnity received.
- Exhaustive list of lost or stolen items with purchase invoices.
- In case of damage: estimate/invoice for repairs.

COVID-19 PROVISIONS

The insurance covers repatriation when needed and Covid-19 test if requested by a medical doctor.

If based on medical ground, the traveller cannot be repatriated and needs to extend the stay beyond the mission/meeting (quarantine), daily allowance and hotel expenses are reimbursable within ceilings. In such cases, a confirmation from a doctor that the person is tested positive (PCR test only, no self-tests) and exact days of quarantine, is needed.

No coverage is foreseen if tests are negative or in absence of symptoms.

BENEFITS IN CASE OF A TRAVEL INCIDENT**1. Illness/accident/death**

- 1.0 Transportation to the nearest hospital
- 1.1 Repatriation to the place of employment
- 1.2 Hospitalisation I medical care
- 1.3 Extra subsistence expenses
- 1.4 Travel and subsistence expenses for a member of the family
- 1.5 Sending essential medication
- 1.6 Sending a doctor
- 1.7 Repatriation of the insured person's body to a place chosen by the family
- 1.8 Coffin costs
- 1.9 Search and rescue costs

2. Early return

- 2.0 Due to riots, terrorism, natural disaster
- 2.1 Due to death of a family member of close colleague
- 2.2 Due to serious illness of a family member
- 2.3 Due to hospitalisation of a child under 18, a spouse or one of the parents
- 2.4 Due to serious accidents at home or office

3. Logistical and administrative assistance

- 3.0 Replacement of passports, identity papers and credit cards
- 3.1 Transfer of funds
- 3.2 Loss, theft, or damage to luggage
- 3.3 Baggage delays over 8 hours: payment of costs for buying essential personal items

4. Legal assistance

- 4.0 Advance to cover bail
- 4.1 Advance to cover lawyer fees
- 4.2 Legal assistance where the insured person is detained/threatened with detention following a road traffic accident: cover of lawyers' fees

5. Mission life/ invalidity insurance

Repayment of outstanding debts on property normally covered by a valid policy taken out by the person on mission where, by virtue of the circumstances of an accident occurring during the mission, the personal Insurance cover of that person is excluded or limited, and the insurance company exercises that exclusion or limitation.